

## MONTANA FISH, WILDLIFE & PARKS DESIGN AND CONSTRUCTION 1522 Ninth Avenue - P.O. Box 200701 - Helena, Montana 59620-0701

## **STATE OF MONTANA**

Phone: (406) 841-4000 Fax: (406)-841-4004

ARCHITECT/ENGINEER FEE PROPOSA Project Name:		
Location:	<u></u>	
	- D. ()	
Architect/Engineer:		
Address:	_ Phone:	
BASIC SERVICES (areas that do not apply are to be left blank)		Costs/Expenses
Schematic Design Phase (SD)		•
Administration / Coordination / Meetings / Data Gathering / Quality Control		
Architecture - Design / Specifications / Drafting / Cost Estimating		
Mechanical - Design / Specifications / Drafting / Cost Estimating		
Electrical - Design / Specifications / Drafting / Cost Estimating		
Structural - Design / Specifications / Drafting / Cost Estimating		
Civil - Design / Specifications / Drafting / Cost Estimating		
Reimbursables (travel, phone, mail, printing, etc.)		
Schematic Design Phase (	SD) Total =	
Design Development Phase (DD) or Preliminary Design Phase (PD)		
Administration / Coordination / Meetings / Data Gathering / Quality Control		
Architecture - Design / Specifications / Drafting / Cost Estimating		
Mechanical - Design / Specifications / Drafting / Cost Estimating		
Electrical - Design / Specifications / Drafting / Cost Estimating		
Structural - Design / Specifications / Drafting / Cost Estimating		
Civil - Design / Specifications / Drafting / Cost Estimating		
Reimbursables (travel, phone, mail, printing, etc.)		
Design Development Phase (DD) or Preliminary Design (I	PD) Total =	
Construction Document Phase (CD)		
Administration / Coordination / Meetings / Data Gathering / Quality Control		
Architecture - Design / Specifications / Drafting / Cost Estimating		
Mechanical - Design / Specifications / Drafting / Cost Estimating		
Electrical - Design / Specifications / Drafting / Cost Estimating		
Structural - Design / Specifications / Drafting / Cost Estimating		
Civil - Design / Specifications / Drafting / Cost Estimating		
Reimbursables (travel, phone, mail, printing, etc.)		
Construction Documents Phase (	JD) Total =	
Bidding Phase (BD)		
Administration / Coordination / Addenda / Responses		
Pre-Bid Meeting and Meeting Minutes Reimbursables (travel, phone, mail, printing, etc.) – do not include bid document reproductio	2	
Bidding Phase (	BD) Total =	
Construction Administration Phase (CA)		
Pre-Construction Meeting and Meeting Minutes Administration / Coordination / Meeting Minutes / Field Reports / Submittals		
Architect's Site Visits: Trips @	per Trip	
Mechanical Engineer's Site Visits: Trips @	per Trip	
Electrical Engineer's Site Visits: Trips @	per Trip	
Structural Engineer's Site Visits: Trips @	per Trip	
Civil Engineer's Site Visits: Trips @	per Trip	
Substantial Completion(s) Inspection & Report	4111104	
Final Completion Inspection & Report		
Reimbursables (travel, phone, mail, printing, etc.)		
Construction Administration Phase (	CA) Total =	
BASIC SERVICE	,	
BASIC SERVICE		

ADDITIONAL SERVICES (areas that do not apply are to be left blank, add any items not listed)	Costs/Expenses
Master Planning	
Programming/Planning	
Fund-Raising & Marketing (provide a breakdown of deliverables – models, renderings, etc.)	
Feasibility Study	
Fixtures, Furnishings & Equipment Services	
Life Cycle Cost Analysis	
Value Engineering Analysis	
Energy Study	
Asbestos / Hazardous Materials Investigation	
Specialty Consultants (specialty consultants' fees are part of Basic Services unless noted otherwise)	
Acoustical	
Audio / Visual / Communication / Information Technology	
Correctional	
Cost Estimating	
Education / Demographics	
Interior Design	
Kitchen / Food Services	
Laboratory / Research	
Landscape Architect	
LEED / Sustainability	
Security / Security Electronics	
Site Survey	
Geotechnical Investigation	
Construction Staking	
Third-Party Construction Document Review	
Bid Document Reproduction (show here if provided as lump sum, leave blank if at-cost)	
On-Site Construction Administration	
Record Drawings	
Warranty Inspection & Report	
ADDITIONAL SERVICES TOTAL =	
ADDITIONAL SERVICES TOTAL =	

PROFESSIONAL SERVICES TOTAL (BASIC + ADDITIONAL) =

I hereby certify that this professional services fee proposal is inclusive of all labor, supervision, overhead, profit, reimbursable expenses (travel, per diem, lodging, materials, supplies, phone, etc.) and all other items directly or indirectly related to the professional services for which I am contracting with the Owner.

Submitted by:

Firm Name

Architect/Engineer Signature

Date