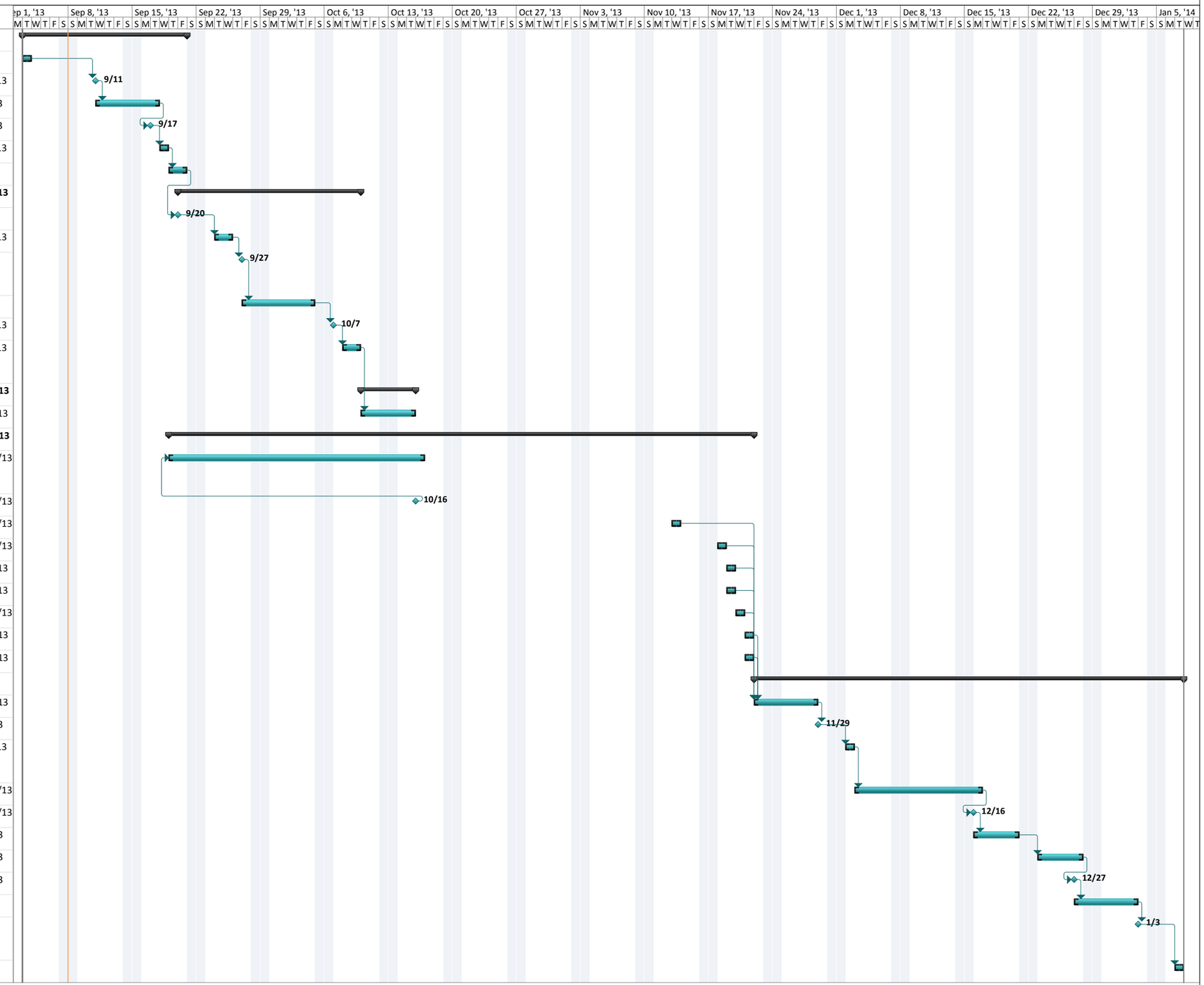
Montana Sage Grouse Advisory Council
SCHEDULE FOR DEVELOPMENT OF RECOMMENDATIONS DOCUMENT
Sun 9/8/13

ID	Task Name	Responsibility	Duration	Start	Finish
1	**PRELIMINARY DRAFT RECOMMENDATIONS**		**14 days**	**Tue 9/3/13**	**Fri 9/20/13**
2	Drafting Committee (DC)First Meeting	DC	1 day	Tue 9/3/13	Tue 9/3/13
3	Comments due to Catherine from DC	DC	0 days	Wed 9/11/13	Wed 9/11/13
4	Revise Prelim Draft to V2	CW	5 days	Wed 9/11/13	Tue 9/17/13
5	Distribute Prelim Draft	CW	0 days	Tue 9/17/13	Tue 9/17/13
6	Webex with DC to resolve comment issues	DC	1 day	Wed 9/18/13	Wed 9/18/13
7	Revise Prelim Draft to Council Review Draft	CW	2 days	Thu 9/19/13	Fri 9/20/13
8	**COUNCIL REVIEW DRAFT RECOMMENDATIONS**		**14 days**	**Fri 9/20/13**	**Wed 10/9/13**
9	Distribute Council Review Draft	CW	0 days	Fri 9/20/13	Fri 9/20/13
10	Meeting to Edit Council Review Draft	Council	2 days	Tue 9/24/13	Wed 9/25/13
11	Comments from Council on Council Review Draft due to Catherine	Council	0 days	Fri 9/27/13	Fri 9/27/13
12	Catherine revise Council Review Draft to V2	CW	6 days	Fri 9/27/13	Fri 10/4/13
13	Distribute Council Review Draft V2	CW	0 days	Mon 10/7/13	Mon 10/7/13
14	Meeting to Edit and Finalize Council Review Draft	Council	2 days	Tue 10/8/13	Wed 10/9/13
15	**DRAFT RECOMMENDATIONS**		**4 days**	**Thu 10/10/13**	**Tue 10/15/13**
16	Final editorial and formatting changes	CW	4 days	Thu 10/10/13	Tue 10/15/13
17	**PUBLIC MEETINGS**		**46 days**	**Thu 9/19/13**	**Thu 11/21/13**
18	Venue reservations, motel reservations and preparation of public meeting announcements	FWP	20 days	Thu 9/19/13	Wed 10/16/13
19	Advertisements of Public Meetings	FWP	0 days	Wed 10/16/13	Wed 10/16/13
20	Dillon public meeting	Council and FWP	1 day	Wed 11/13/13	Wed 11/13/13
21	Billings public meeting	Council and FWP	1 day	Mon 11/18/13	Mon 11/18/13
22	Baker public meeting	Council and FWP	1 day	Tue 11/19/13	Tue 11/19/13
23	Miles City public meeting	Council and FWP	1 day	Tue 11/19/13	Tue 11/19/13
24	Glasgow public meeting	Council and FWP	1 day	Wed 11/20/13	Wed 11/20/13
25	Malta public meeting	Council and FWP	1 day	Thu 11/21/13	Thu 11/21/13
26	Lewistown public meeting	Council and FWP	1 day	Thu 11/21/13	Thu 11/21/13
27	**FINAL RECOMMENDATIONS**		**33 days**	**Fri 11/22/13**	**Tue 1/7/14**
28	Process public meeting comments	FWP	5 days	Fri 11/22/13	Thu 11/28/13
29	Distribute public meeting comments	FWP	0 days	Fri 11/29/13	Fri 11/29/13
30	Conference all to discuss public comments and assign revision duties	Council	1 day	Mon 12/2/13	Mon 12/2/13
31	Revisions and updates to Draft	Council members a	10 days	Tue 12/3/13	Mon 12/16/13
32	Updates due to Catherine	Council	0 days	Mon 12/16/13	Mon 12/16/13
33	Compile updates to Draft Final	CW	5 days	Mon 12/16/13	Fri 12/20/13
34	Council review of Draft Final	Council	5 days	Mon 12/23/13	Fri 12/27/13
35	Final comments due to Catherine	Council	0 days	Fri 12/27/13	Fri 12/27/13
36	Final revisions made	CW	5 days	Fri 12/27/13	Thu 1/2/14
37	Final Recommendations transmitted to Governor and available publicly	FWP/Council	0 days	Fri 1/3/14	Fri 1/3/14
38	Meeting to present Recommendations	Council	1 day	Tue 1/7/14	Tue 1/7/14