Montana Fish, Wildlife & Parks

# STATE OF MONTANA

**DEPARTMENT OF FISH, WILDIFE & PARKS**
DESIGN & CONSTRUCTION SECTION
1522 9th Avenue • P.O. Box 200701 • Helena, Montana 59620
Phone: 406.841.4000 • Fax: 406.841.4004

# CONTRACT CHANGE ORDER

Project Name: _____ FWP #: _____
Location: _____ Chg. Order #: _____
Contractor: _____ Date: _____
Address: _____ Phone: _____

The Contractor is hereby directed to make the following changes in the Contract upon receipt of an approved copy of this Change Order.

| ITEM NO. | DESCRIPTION/UNIT BREAKDOWN/UNIT COSTS (Indicate Critical Path Schedule impact for each Item) | COST (Indicate + or -) |
|---|---|---|
| | | |
| | SUBTOTAL FROM ATTACHED SHEETS (IF ANY) | |
| | SUBTOTAL (Labor & Materials) = | |
| | Overhead & Profit @ = | |
| | **TOTAL COST** (This Change Order Only) = | |

Change In Contract Duration/Time By **This** Change Order: (No Change) (Increase) (Decrease) BY _____CALENDAR DAYS
**NEW CONTRACT COMPLETION DATE:** _____

| CONTRACT STATUS | |
|---|---|
| 1. Original Contract Amount | $ |
| 2. Net Change by Previous Change Order(s) | $ |
| 3. Current Contract Amount (1+2) | $ |
| 4. This Change Order Total Amount | $ |
| 5. New Contract Amount (3+4) | $ |
| 6. Total Cost of All Change Orders to Date (2+4) | $ |

FWP # _____ CHG ORDER # _____

| ITEM NO. | DESCRIPTION/UNIT BREAKDOWN/UNIT COSTS (Indicate Critical Path Schedule impact for each Item) | COST (Indicate + or -) |
|---|---|---|
| | | |
| | SUBTOTAL (Labor & Materials) this page only. Carry forward to first page. = | |

**FWP #** _____ **CHG ORDER #** _____

JUSTIFICATION FOR CHANGE(S) (To be completed by Architect/Engineer):
*Describe the details which mandate the change(s).*

JUSTIFICATION FOR COST ADJUSTMENT (To be completed by Architect/Engineer):
*Describe the basis used to calculate the cost adjustment.*

JUSTIFICATION FOR SCHEDULE ADJUSTMENT (To be completed by Architect/Engineer):
*Describe the impact of adjustment(s) to the critical path.*

## APPROVALS

By signature on this change order, the Contractor certifies that this change order is complete and includes all direct costs, indirect costs and consequential items (including additional time, if any) and is free and clear of any and all claims or disputes (including, but not limited to, additional costs, additional time, disruptions, and impacts) in favor of the Contractor, subcontractors, material suppliers, or other persons or entities concerning this change order and on all previously contracted Work and does hereby release the Owner from such.

Approved by Contractor:_____ By:_____ Date:_____

Recommended by Architect/Engineer:_____ By:_____ Date:_____

Reviewed by Agency:_____ By: _____ Date:_____

Surety Consent: SURETY CONSENT IS REQUIRED IF THE TOTAL AMOUNT OF ALL CHANGE ORDERS (LINE 6) EXCEEDS 10% OF THE ORIGINAL CONTRACT AMOUNT.

The Surety consents to this Contract Change Order and agrees that its bond or bonds shall apply and extend to the Contract as modified or amended per this Change Order. The principal and the Surety further agree that on or after execution of this consent, the penalty of the applicable Performance Bond and Labor & Material Bond is increased by:

_____ (  )

*By One Hundred Percent (100%) of ALL Change Orders*

Countersigned by Resident Agent: _____ Date: _____

Surety: _____

_____

_____

Recommended by FWP D&C Project Manager: _____ Date:_____

Accepted by Department of FWP, D & C Section _____ Date: _____