

MONTANA FISH, WILDLIFE & PARKS

INTERN PROGRAM REQUEST

EMPLOYER: Montana Fish, Wildlife & Parks

CONTACT PERSON'S NAME/TITLE: Cheyanne Parker – Region 3 Access Manager

ADDRESS: 1400 South 19th Ave

CITY: Bozeman

STATE: MT

ZIP: 59718

PHONE: 406.422.8223

EMAIL ADDRESS: Cheyanne.parker@mt.gov

DATE OF ANNOUNCEMENT: Friday, January 5, 2024

APPLICATION DEADLINE: Friday, August 16, 2024 at 5:00 PM (postmarked)
(UNLESS OTHERWISE NOTED ON THIS FORM BY SUPERVISOR)

****STUDENTS MUST BE CURRENTLY ENROLLED IN A UNIVERSITY/COLLEGE****

POSITION TITLE: Block Management Intern

OF POSITIONS: 1

LOCATION(S): Bozeman HQ/Region Three

WORK START/END DATES: August, 2024- December, 2024

HOURS/WEEK: 20-40 **TOTAL HOURS FOR INTERNSHIP:** 360-720

TRAINING/ORIENTATION DATES: January 29, 2024

HOURLY PAY: 15.00

ADDITIONAL COMPENSATION/RESOURCES:

- Housing provided
If yes, please list type of housing available:
 State Vehicle provided (with valid drivers license)
 Per Diem
 Other (please explain):

POSITION DESCRIPTION/SCOPE OF WORK: Intern will assist the Block Management program during the hunting season with coupon-box building, patrolling with technicians, assisting with coupon box building, mapping edits, and much more. This position may require weekend/holiday work as needed. Computer work will also be necessary at times. We like to see people familiar with ArcPro GIS, Excel, and Microsoft.

SKILLS, ABILITIES, KNOWLEDGE NEEDED (EDUCATION; UNDERGRAD/GRAD LEVEL, SUGGESTED/REQUIRED MAJORS):

Montana State University student, preferably a Fish & wildlife or biological sciences major. Any grade level is accepted. Microsoft and GIS experience preferred. Field experience in operating 4WD vehicles required. Carpentry skills also would be very helpful in coupon sign- box building.

APPLICATION MATERIALS:

Resume

Cover Letter

References

Other (please specify):

SEND APPLICATION MATERIALS TO: Cheyanne.parker@mt.gov